

<b>Safety Policy &amp; Procedure Manual</b>		Section: 1.0	Date: 5-12-16
		Revision: 0	
Subject: <b>Waste Management Policy</b>			

**Purpose**

To reduce, control, and properly dispose of all waste generated at Light Tower Rentals locations and customer owned work locations. To properly handle, contain, and store waste and scrap materials to minimize potential impact to the safety of LTR personnel, customer personnel and to the environment.

**General**

1. Employees will utilize good housekeeping practices in shop areas to insure the control of accumulated flammable and combustible waste materials to avoid fire hazards.
2. Supervisors will estimate the amount and type of waste that will be generated during normal work activities and insure that proper waste containment is provided to employees to properly contain any waste generated on LTR owned sites or customer owned sites.
3. Communicate with customer site representatives and all service techs performing work on those locations that all waste generated by LTR work activities will be removed from site and properly disposed of.
4. Perform a hazard assessment of the types of waste being stored or handled to identify safety precautions and proper PPE needed to reduce hazards or protect employees from hazards.
5. All employees will be instructed on proper disposal methods for waste and scrap material to be handled, organized, and stored in proper receptacles or containers to minimize any potential impact to the environment and eliminate the risk of dispersion or run-off. All waste to be recycled will be segregated in proper waste receptacles such as metals, cardboard, paper, etc.
6. All non-hazardous waste will be disposed of in proper waste disposal containers located on LTR sites. All employees will be properly trained on disposal of waste classified as hazardous. Hazardous waste will be disposed of by approved third-party disposal contractors.

**Primary Goal**

To manage any waste generated in the scope of our work tasks in a manner that will not affect the safety of any LTR employees or customer personnel while protecting the environment and leave our work locations the way we found them.