

Fleet Overview

Drivers Tab

Proximity

Reports

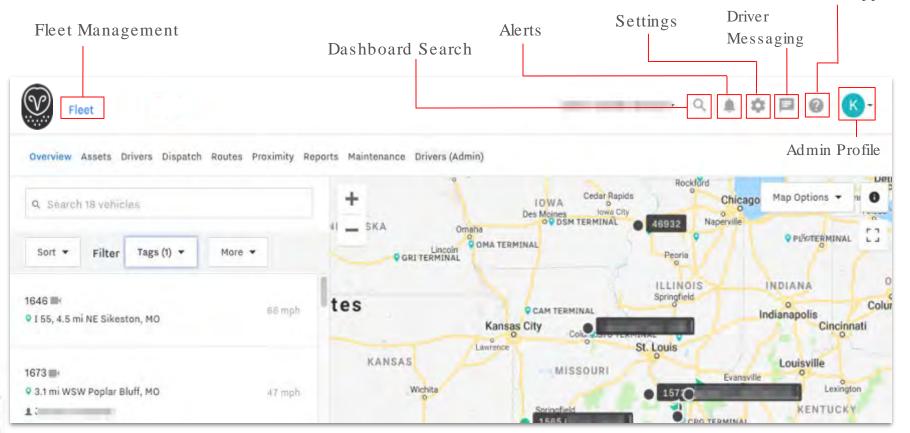
Messages

Alerts

samsara

Basic Navigation

Knowledge Base / Samsara Support

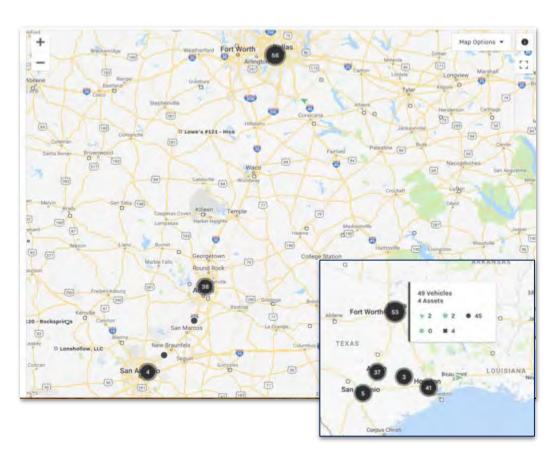


Fleet Overview

Shows real time status of your vehicles, including the driver of the vehicle (if using the Samsara Driver App), vehicle location, and speed.

Vehicles and assets near one another are aggregated into one cluster that displays the total count in the region.

- Scrolling over a cluster reveals a more detailed breakdown of total vehicles and assets in the region by status.
- Clicking on the cluster will allow you to zoom in on individual vehicle level detail.



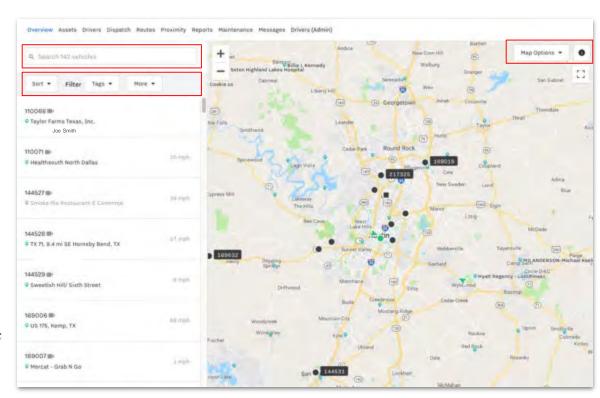
Fleet Overview - Basic Navigation

Map Icons:

- Vehicle is off
- Vehicle in motion
- Vehicle idle
- Online Assets
- Offline Assets
- Saved Addresses

Use the search bar or apply filters to narrow down the vehicles shown in the overview.

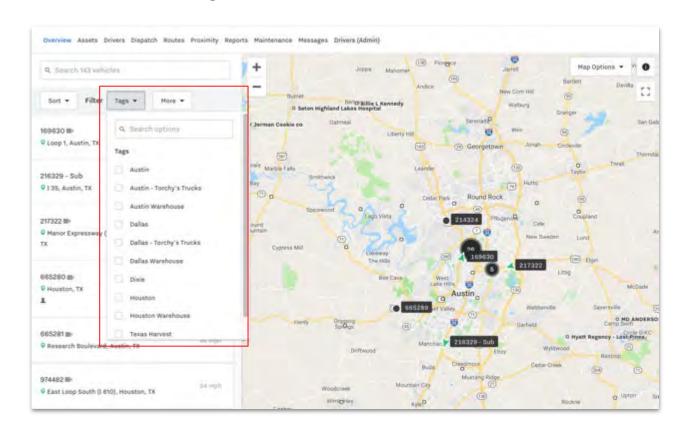
Real-time visibility into weather and traffic through map options drop down.



Tags

Tags can be used across the Samsara dashboard and allows you to filter to see information for a specific subset of your vehicles and drivers. Tags can be used on many pages including the fleet overview page, reports, and alerts.

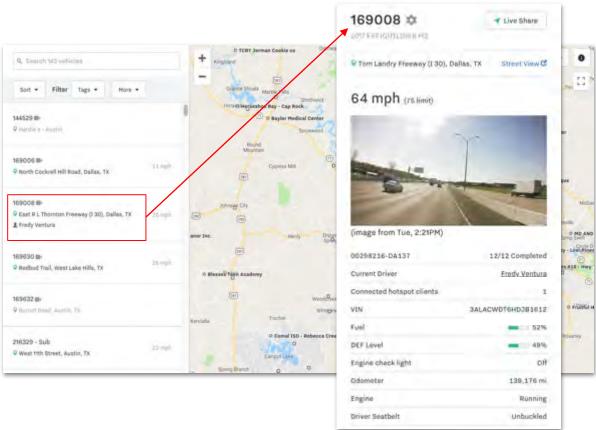
This segmentation should be closely linked to the goals of your general setup.



Vehicle Overview

Select a particular vehicle to view detailed vehicle information including engine data, current driver, and current speed limit (if on a trip).

Dash cams will take an image every 2 min of an active trip.

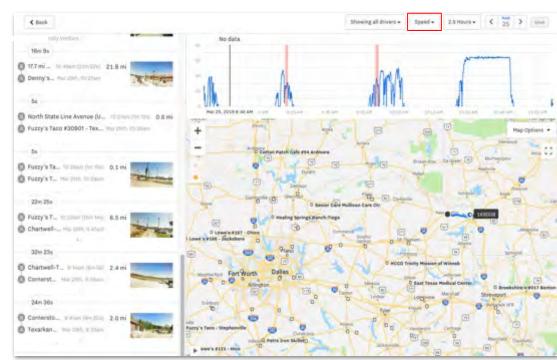


Vehicle Overview - Cont.

The vehicle overview will also show the trip history information including all starting and stopping points for the time period selected.

Use the graph data drop down to see graph data including:

- <u>Speed</u>: View vehicle speed data on min by min basis. Shaded red areas indicate vehicle was driving over posted speed limit.
- <u>Sensors (if applicable)</u>. View other sensor data, such as temperature, on min by min basis.
- <u>Power Takeoff (if applicable)</u>. PTO activation

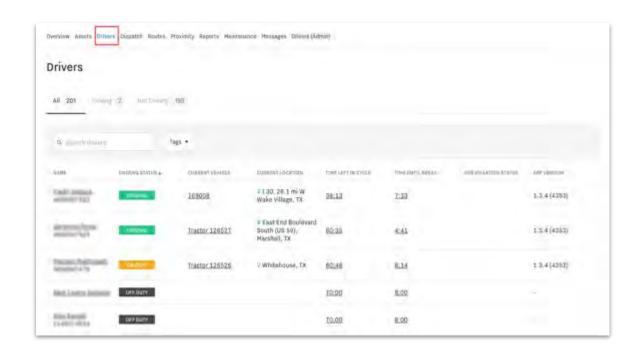


Drivers Tab

View the duty status of all of your drivers in one spot.

This page updates with the Driver App in real time.

View how much time drivers have left in their cycle, time until break, and if they are driving in violation.

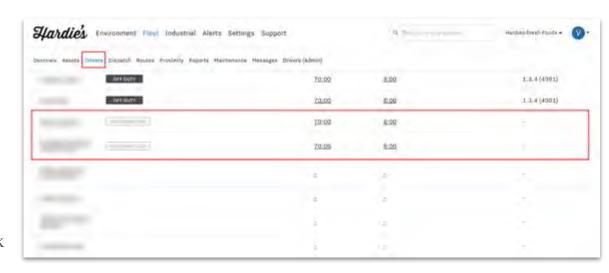


Disconnected Duty Status

A driver's duty status may show as "Disconnected"

This can occur if a driver's tablet or phone is not connected to the internet or the Driver App is running in the background and/or the tablet or phone has put the app to sleep.

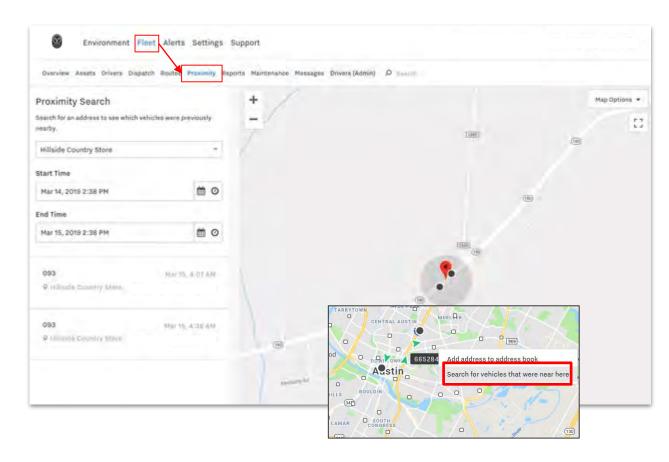
The Driver App will continue to track the driver's Hours of Service locally while disconnected and then send the data to the dashboard once connection is re-established.



Proximity Search

Search for all vehicles in your fleet that have been at a certain location during a specified timeframe.

Right click into the map or vehicle view to use proximity search or add an address to the address book.



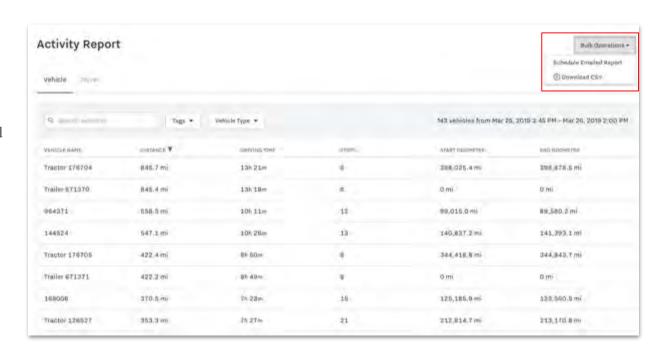
Reports - General

Scheduled Reports

Majority of report data can be exported to CSV or can be set up as a scheduled emailed report.

Create a scheduled report to send report information via email to specific alert contacts on a preferred frequency. Apply specific tags to receive filtered report data.

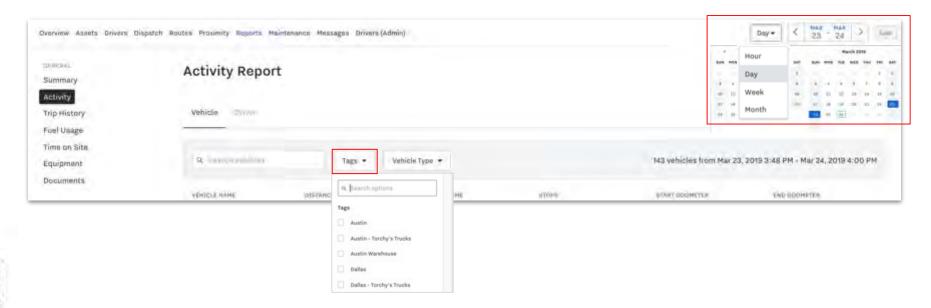
Scheduled reports can be set up from Settings > Scheduled Reports.



Report Customization

You can apply tags to all "General" reports except the Summary report.

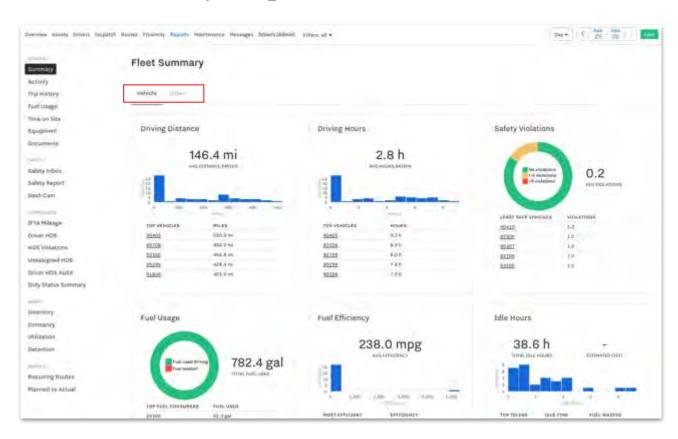
The date filter allows you to customize the report to show information for a specific period of time. You can use the preselected time ranges or use the calendar to select a custom date range.



Summary Report

High-level overview of the underlying data presented in the Activity, Fuel Usage and Safety Report.

Top vehicles by distance, drive time, harsh event violations, and top-level metrics on fuel consumption, efficiency, and idle time.



Activity Report

2 mph

0 mph

View total distance driven, drive time and number of stops by vehicle or driver.

Click into a trip to see the vehicle's by-the-minute detail

THE W.

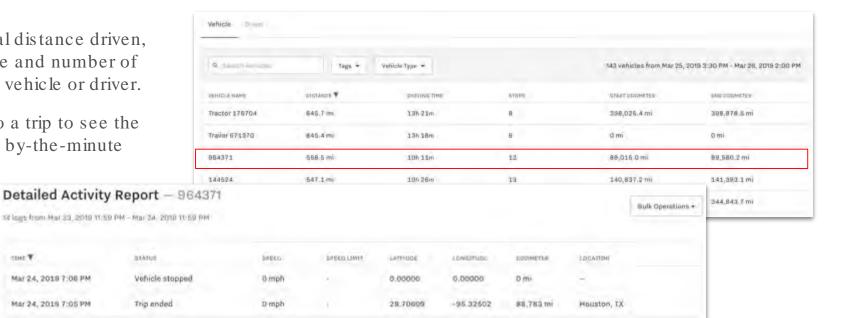
Mar 24, 2019 7:06 PM

Mar 24, 2019 7:05 PM

Mar 24, 2019 7:04 PM

Mar 24, 2019 7:03 PM

Top started



-95.32489

-95.32498

88.783 mil

88,783 mi

Houston, TX.

Houston, TX

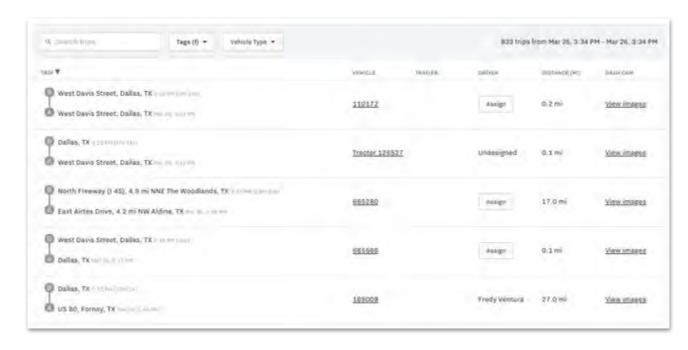
29.70631

29.70626

Trip History Report

Detailed trip information from each vehicle in the fleet.

This report shows a logbook of all trips including the vehicle that made the trip, the driver performing that trip (if they've assigned themselves to the vehicle), the distance traveled, the start and stop time for the trip.



Fuel Usage Report

Provides information about the fuel usage of the vehicles in the fleet.

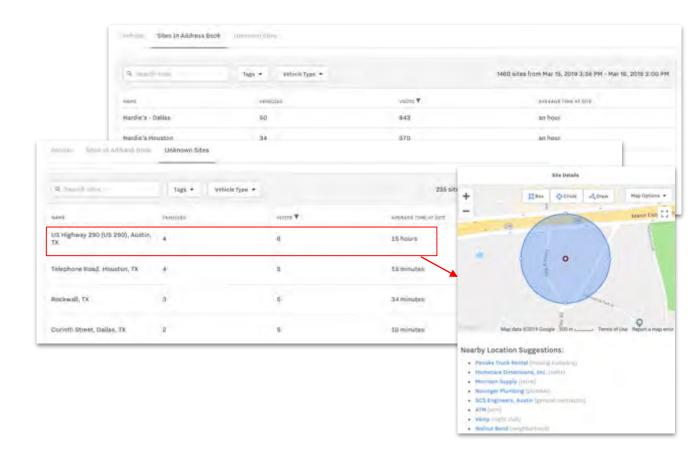
The report can be run by the hour, day, week, month, or any custom time period. The estimated fuel cost is based on a national average of the cost of fuel and is updated frequently.

S. Smirch will bli	Te	es •			133 vehicle	s from Mar 15, 2019 3:	36 PM - Mar 18, 2019 3:00 Pf
VEHTCO 8	COMMUNICATION LANGE	TUELSHIPD ♥	FILL (FREHWEY	897,C0017	ARCINE INVESTME	101.E TIME	PERCENT TIME IGLE
Tractor 176704	90%	114,3 gal	7.4 mpg	\$319,91	23h 58m	28m 21s	2.3%
Tractor 126521	85%	83.6 gal.	6.3 mpg	\$234.31	9h 1.4m	27m 27s	4.7%
Tractor 176705	54%	64.7 gal	6,5 mag.	\$181,22	8h 56m	11h 30m	36,3%
Tractor 126527	98%	50.6 gal	7.2 mpg	\$141.65	7h 23m	47m 52s	9.7%
168006	-	48.2 gal	8.4 mpg	\$134,99	8h 16m	7m 32s	1.5%
Tractor 126526	91%	44.4 gal	5.6 mpg	\$124.27	8h 4=	3h 27m	36.3%
217321	79%	43.3 gal	B.2 mpg	\$121,31	8h 31m	35m 12s	6.4%
189010	100%	40.8 gul	8.9 mpg	\$113.54	8h 29m	43m 52s	10.1%
144529	67%	33.0 gal.	9.4 mpg	\$92,46	9h 10m	.5m 23a	1.0%
74481	60%	31.7 gal	5.7 mpg	\$88.76	5h 8m	Sh 7m	48.9%
217322	70%	30.9 gal	7.8 mpg	\$86.54	6h 19m	9m Su	2.3%

Time on Site Report

Indicates the amount of time that a vehicle has spent at locations from the address book or most frequently visited sites not saved within the address book.

Administrators can select a certain vehicle and see the total amount of time that the vehicle was at a particular location, as well as the overall percentage of time that this location represents.



Equipment Report

Monitors the performance of any power take off endpoints you have installed within your fleet.

Data is grouped by vehicle and presents data on the equipment type, utilization, activation history and total distance of activation during the reporting time period.



Reports – Documents

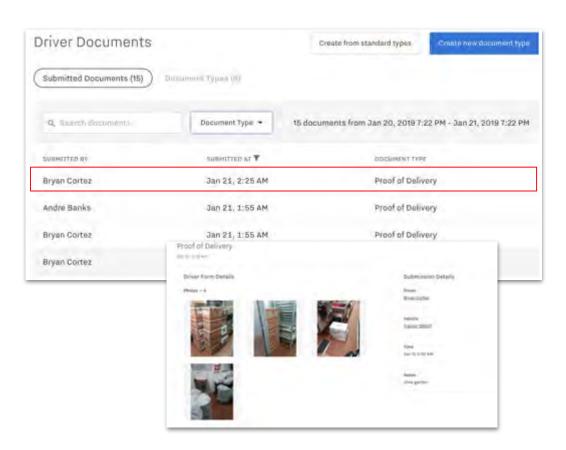
Documents Report

View uploaded documents that your drivers submit from the Documents tile in the Samsara Driver App.

 View detailed information such the submitted user, submission date/time and document type.

Click on a submitted document to see additional text, number or photo fields.

Filter submitted documents by Document Type.

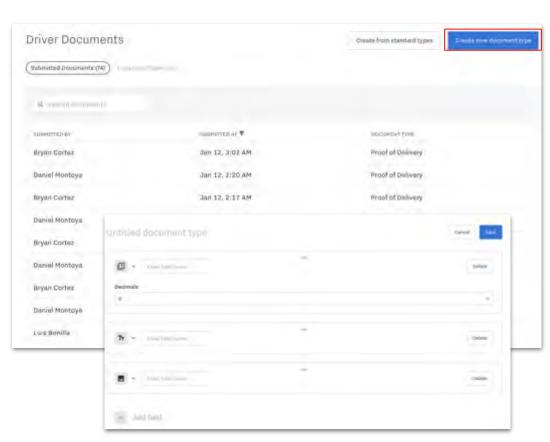


Create a New Document

Create a new document or use a standard document template.

- Add additional fields such as Text, Number or Photo fields

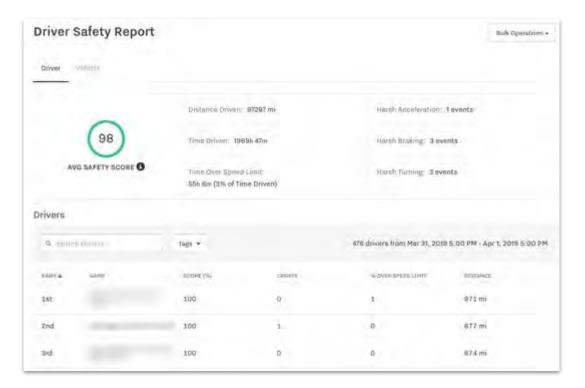
Once a new document is created, it will be accessible to the driver in the Documents tile of the Samsara Driver App.



Reports – Safety

The safety score is affected by the frequency of harsh events, and amount of time a vehicle/driver is going over the speed limit for a specified amount of miles driven.

Safety Report



Safety Trends

Track safety trends and improvements over time and identify risky driving practices and measure changes in your safety culture over time with safety

trend reports.



Safety Report - Cont.

Select a particular driver or vehicle, to see details of their safety violations.

Review dash cam trip and incident report details, including second by second speed data.

Apred





IFTA Mileage Report

Shows driving distance (miles) and driving time (hours) in each state.

Data can also be viewed by vehicle or driver, and can be filtered to show data for specific tags.

For quarterly reports this report can be exported using the 'Bulk Operations' dropdown in the top right corner.

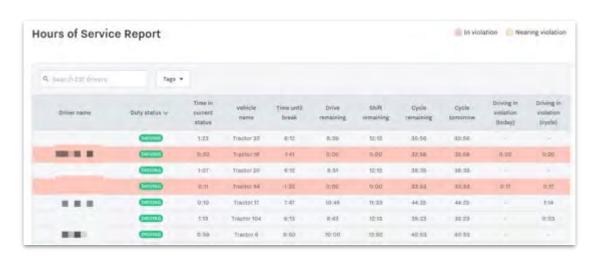
tate IFTA	Mileage Report				Bulk Operation				
State Vehicle Driver									
Feb 12, 12 AM - Feb 13, 12 AM									
STATE	TOLL DISTANCE (MI)	DISTANCE (MI) ¥	TIME (HOURS)	ODOMETER DESTANCE (HI)	DEBUG 2NFO				
NE	0.0	17,167.7	347h 22m	14,362.6	-				
SD	0.0	4,543.3	101h 5m	4,523.1	-				
KS	14.7	2,626.6	53h 18m	1,850.3	ž;				
со	0.3	1,844.2	42h 14m	1,829.3	-				
мо	0.0	1,462.0	24h 35m	1,459.6	-				
IA	0.0	1,211.3	29h 14m	1,197.8	-				
ND	0.0	1,065.4	20h 43m	802.4	*				
wy	0.0	849.8	18h 20m	675.1	-				
AR	0.0	129.0	2h 28m	129.0	~				
MN	0.0	79.1	1h 53m	78.6					

Driver HOS Report

Shows driver's current duty status, the vehicle they are driving (if using the Driver App) and time they have remaining in their break, shift and cycle clocks.

Drivers highlighted in **red** are in violation, and those highlighted in **yellow** are nearing violation (within 30 minutes of violation). Click into a driver and particular day to see driver's log.

Driver's logs can be edited from this view, however, the log must first be certified by the driver before carrier can make edits. Carrier edits must be approved by the driver before the logs are updated.

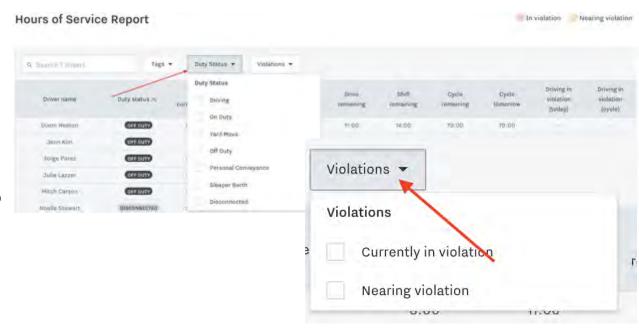


Driver HOS Report

In the Hours of Service Report, Driver's can be filtered by **Duty Status** and **Violations**.

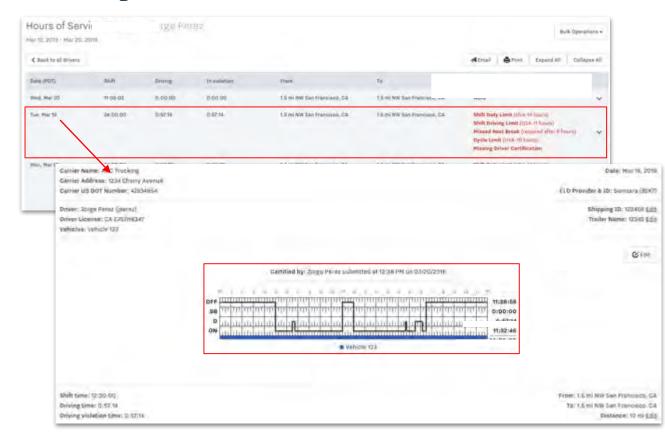
Selecting the **Duty Status** dropdown will display the list of duty statuses available to select from. For example, if you wish to see all drivers currently in Yard Move - select this status to filter the report.

Selecting **Violations** will expand two options - currently in violation and nearing violation.



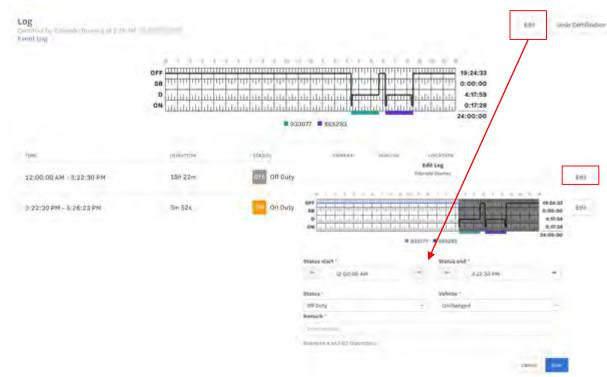
Reports: driver hours of service report (expanded view)

- Select a specific day to expand/minimize the view of the log.
- Carrier, driver, and trailer selection information will show at the top of the log.
- View duty status start/ end times, duration and location information.



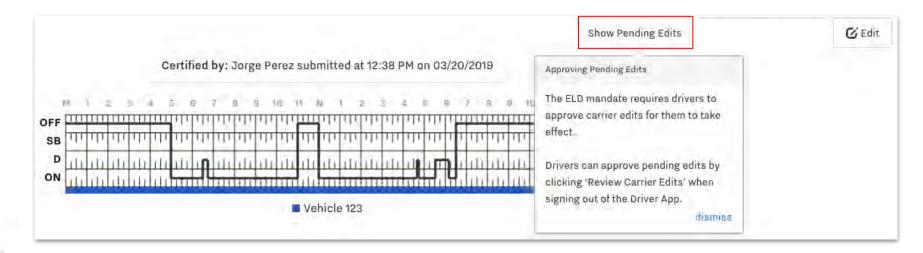
- Per ELD mandate, a carrier can only edit a <u>certified log</u>.
- Managers can edit all duty statuses, including Vehicle selection from this page.
- Edit Options:
 - Select Edit and input the start and end time you would like to edit. You may also toggle the arrows left and right to highlight the time you would like to change.
 - Scroll down into the driver log and you'll see a list of each duty status segment. Here you can select "Edit" to change the segment individually.
- You will be required to leave a **remark** before saving.

Editing drivers' logs



Show pending edits on drivers' logs

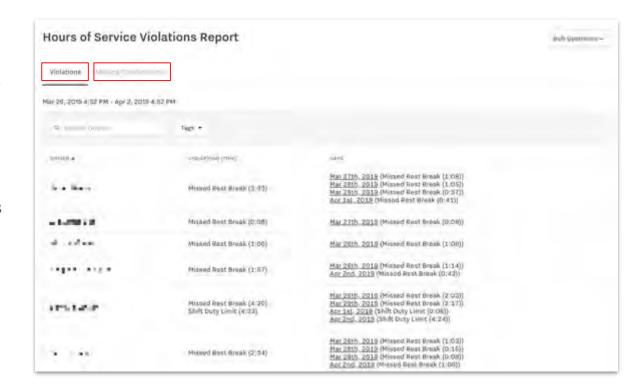
- Once the edit is **saved**, the edit will show as *pending*.
- The log will update once the driver accepts and re-certifies the log in the Driver App.



HOS Violations Report

Reports on HOS violations and which days of logs are missing driver certification.

Select a particular driver to view the associated logs that are missing certification or logs where a violation occurred.

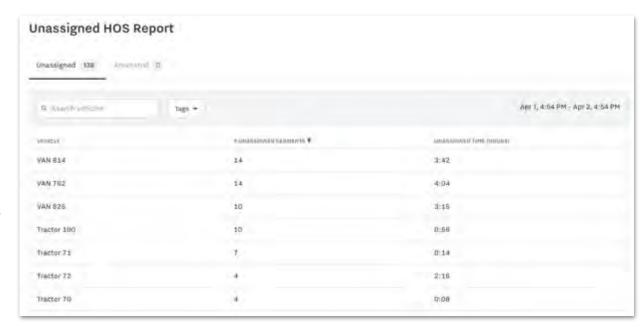


Unassigned HOS

This report is used to manage and track unassigned drive time that accumulates on your vehicles.

Click on a vehicle to see unassigned driving trip details, assign them to driver or annotate trips with a reason for the unassigned time.

Note: make sure you are using the date picker for the appropriate time range.

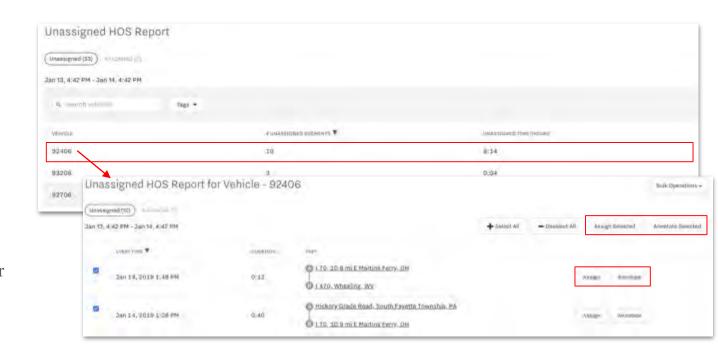


Unassigned HOS

Unassigned trips can either be annotated or assigned to the appropriate driver.

Trips can only be assigned to logs that have already been certified by the driver.

Newly assigned drive time will appear as a Carrier Edit in the Driver App and must be approved by the driver.

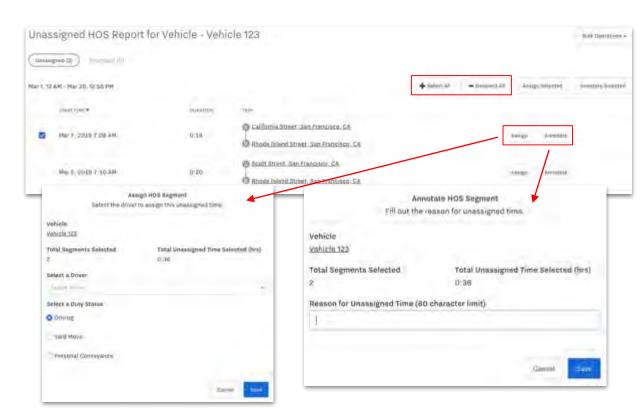


Unassigned HOS

You can bulk assign or annotate trips using the 'Select All' button.

Assign – Select a Driver and specify the duty status of the segment.

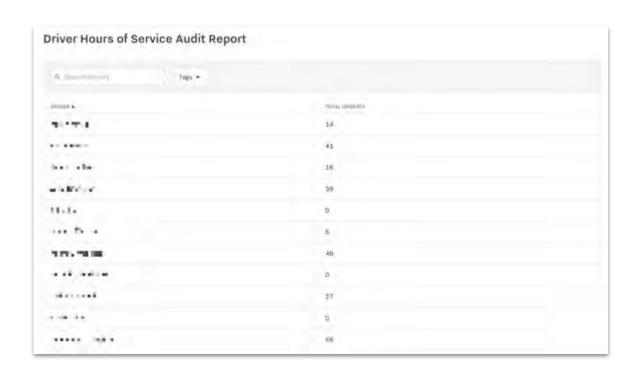
Annotate – Specify reason for unassigned time.



Driver HOS Audit Report

Shows driver activity in the Driver App, including sign in/out, vehicle selection, and driver app duty status changes.

Understand if drivers selected the correct vehicles for their trips and whether or not drivers have signed out of the driver application.



Duty Status Summary

Shows how much time a driver spent in each duty status given a specified period of time - day, week, month, etc.

This can be beneficial for tracking hours worked as well as how much time is being used for 'Personal Conveyance' and 'Yard Move'.

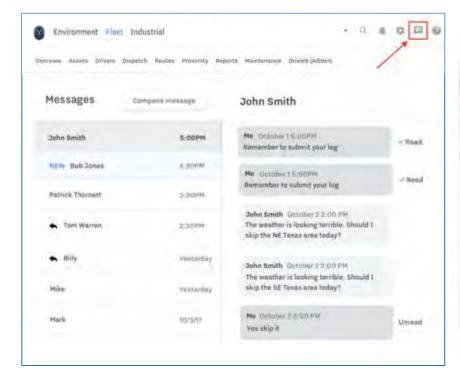


Messages

Messaging

Messages can be addressed to an individual driver, a list of drivers, or a tagged group of drivers.

A transcript of message history may also be printed from the dashboard.





Messages in the Driver App

Drivers can read and respond to administrator messages through the app. For driver safety, this feature will only work when the vehicle is stopped.

Click the Envelope icon in the upper left side of the app to access Messaging.





General Alerts

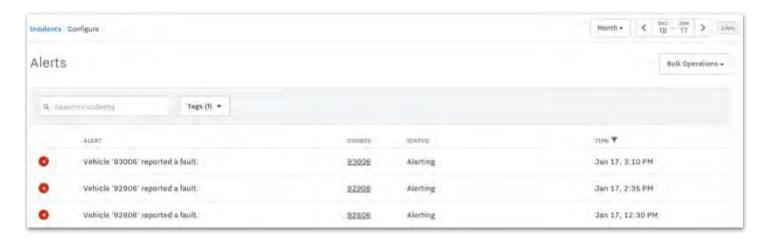
Manage Triggered Alerts

Triggered Alerts are found in the Incidents tab. Results can be filtered by Tags.

Use the search and date/time selector to show specific alerts for a specified time.

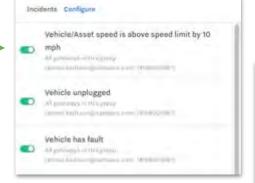
Status shows if the Alert is still actively occurring (or resolved).

Click into the Alert to view details about the issue, the associated device and who was notified.



Creating / Managing Alerts

View and toggle existing Alerts from the Configure Tab.



Create new Alerts on the right side of the Configure Tab,



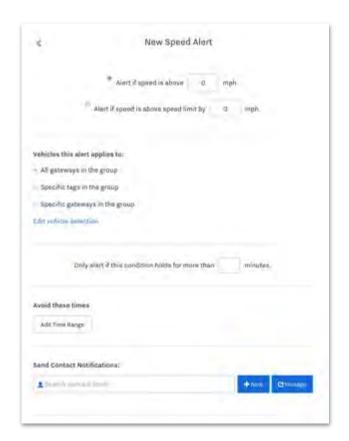
Alert Parameters

- 1. Alerts can be filtered by:
 - Group
 - Tag
 - Vehicle/Device

Alerts can be configured with "black out" periods. ie: "Don't alert on vehicle speed outside of business hours."

Contacts can be set up in the Alert Contacts and alerts will be notified via email or SMS text message. All triggered alerts will show on the incidents page regardless of the alert contact.

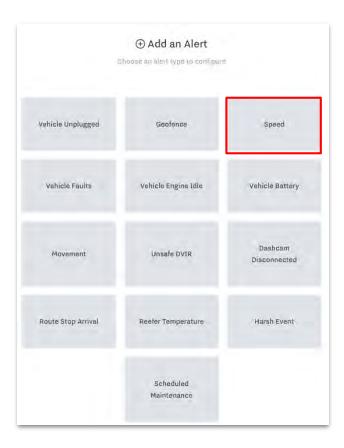
Descriptions are optional but very useful in identifying the owner of the Alert.



Vehicle Speed

Purpose: Alert if vehicle surpasses a specified speed or some specified speed above the posted speed limit.

Configuration: Define speeding in terms of an absolute value or a specified speed above the posted limit and the duration required to trigger.

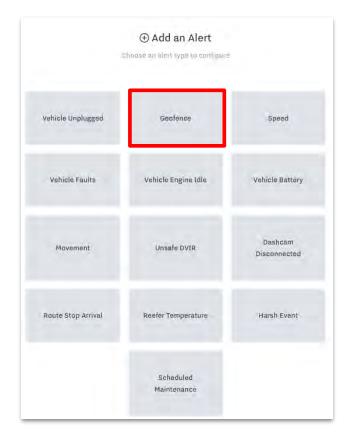


Geofence

Purpose: Alert when a vehicle enters or leaves a specified area.

Configuration: Search location, build geofence and set the duration required to trigger. Location can be any address of a site location in your book address.





Harsh Event Alerts

 Harsh Event Alerts - Receive notification as soon as a harsh event is detected on your vehicles. Review the associated incident report and footage.



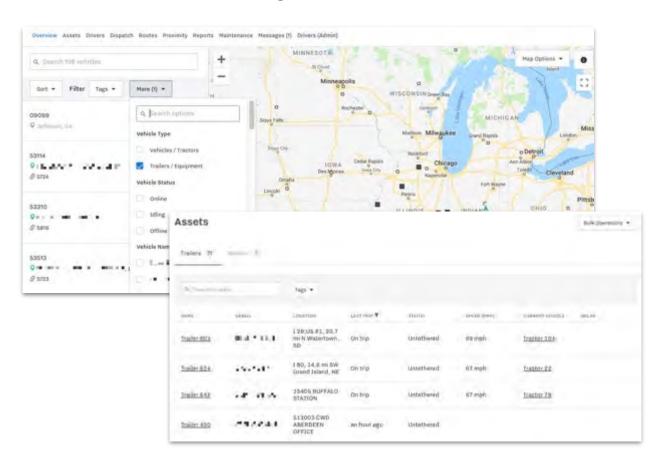
Assets and Sensors

- Asset Tracking
- Reports
- Asset Settings
- Sensors
- Alerts for Sensors

Asset Tracking

Filter the Fleet Overview page by Trailers to see all of your assets in the map view.

Select the assets tab to view asset details such as asset type, location, and last trip.



Asset View

Select a particular asset to view detailed asset information, such as engine hours, and asset location details for selected time frame.

Status:

- Powered Engine On
- Unpowered Engine Off
- Tethered Trailer connected to tractor
- Untethered Trailer disconnected to tractor
- Off/Active Reefer Trailers

AG Status:

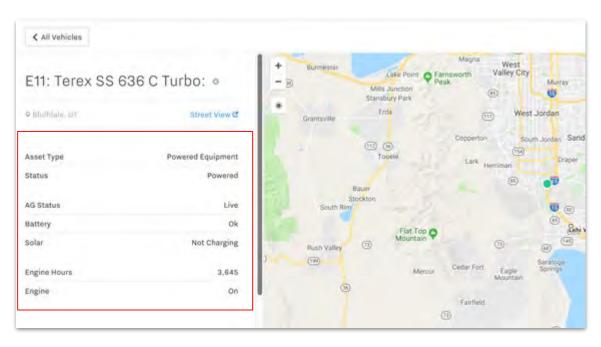
Live (during GPS check in), or Sleep

Battery: Ok, Low

Solar (AG- 24 only): Charging, Not

Charging

*Engine: On or Off



Asset Reporting - Summary Report

High-level overview of the underlying data presented in the Utilization, Dormancy, and Detention report

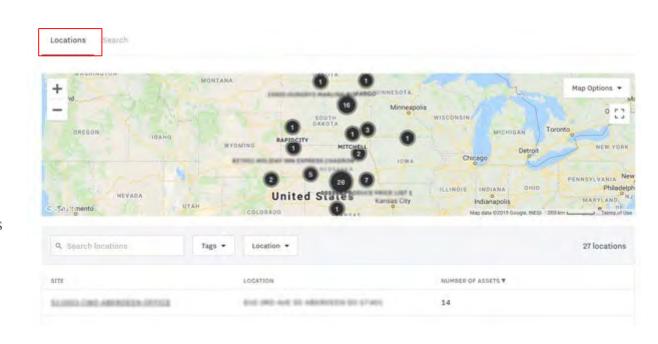
Being able to quickly identify the least utilized, most dormant, and the locations with the highest detention time



Asset Reporting - Inventory Report

Shows location of all assets and how many assets are at a particular location.

Select the location drop down to view the report by "Known" address book locations, "Unknown" locations, or assets "On Trip".



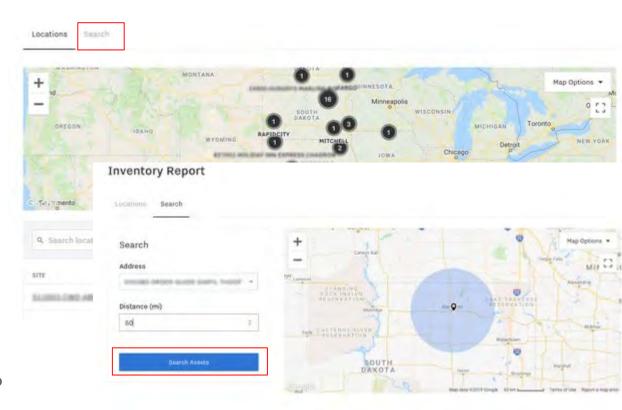
Asset Reporting - Inventory Proximity Search

Select the Search tab to search for assets within proximity of a particular location.

Input a raw address, or address book site and specify the distance in miles from the point of interest.

This report helps you:

- 1. Find which assets are closest to a job in seconds
- 2. Check to see if you have assets nearby to complete a job
- 3. Sort based on dormancy to ensure asset availability and not waste drive time



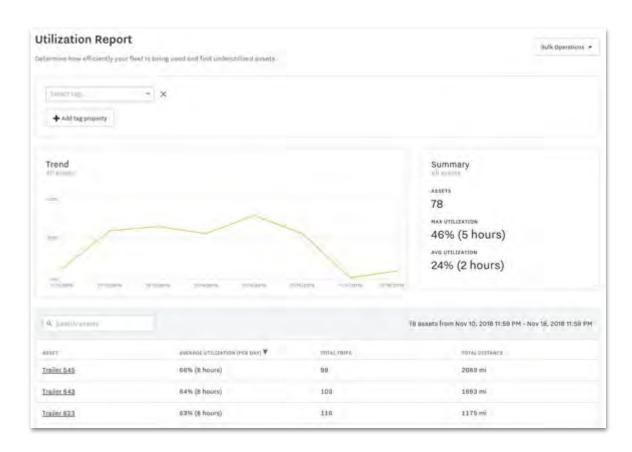
Asset Reporting - Utilization Report

The Utilization can be used to identify how much of your fleet is being used.

Filter by multiple tags to compare segments and reallocate accordingly.

View the trend of your utilization (max and average utilization)

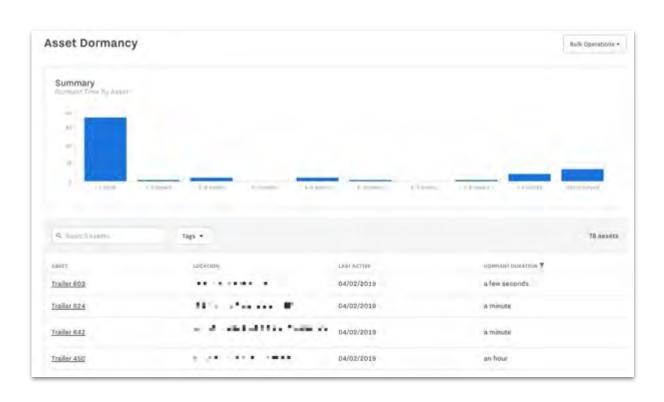
Utilization broken down by Asset



Asset Reporting - Dormancy Report

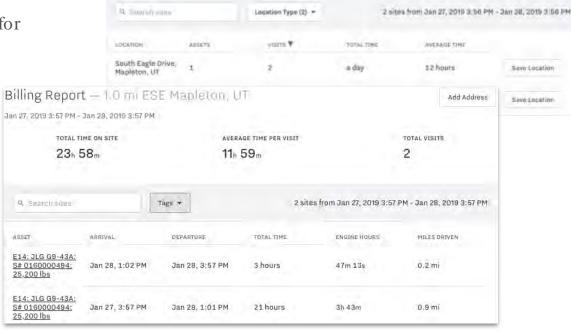
Shows asset information about when asset was last utilized, including number of trips and utilization in hours.

Sort the Dormant (Days) column to view assets that have been dormant for the longest amount of time.



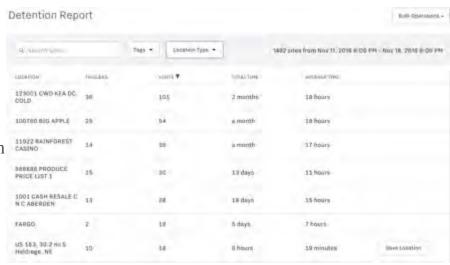
Billing

- Helps to understand billing hours for heavy equipment
- When selecting a location you see
 - Engine Hours
 - o Time on Site
 - o Total complete days on site



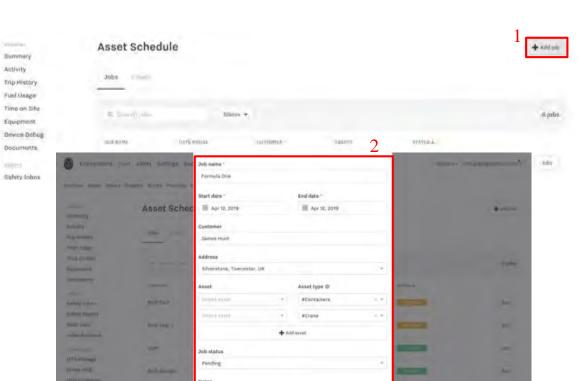
Detention

- Allows you to see detention hours by location and trailer, providing detailed insights into detention frequency and duration.
- As you drill down into the data you can identify find patterns among drivers or dropoff locations.
- Ability to view based on known and unknown locations
- If applicable, door sensor and cargo sensor data will be pulled in



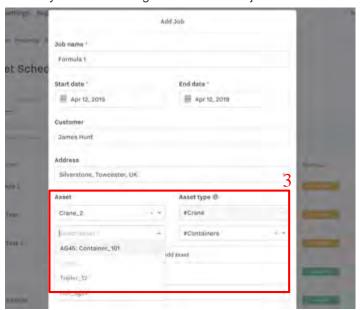
Asset Reporting - Asset Scheduling

- 1. Create a new job by clicking the "+ Add job" button
- Assign specific asset types to the job Second, use tags to add the requested asset types to the job (like trailers, cranes, or lifts) and submit them to be assigned.



Asset Reporting - Asset Scheduling

3. Approve requests and assign assets When it's time to assign the equipment for the job, your dispatch or operations team can review jobs, assign specific assets, and mark them as pending or onsite. This allows them to clearly communicating the status of the job to the team.



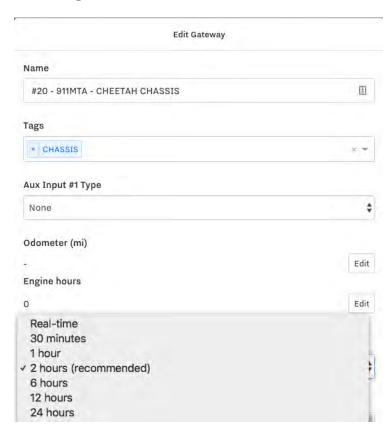
 Quickly view all your jobs and scheduled assets Easily view and monitor your onsite and scheduled assets using the most up-to-date information, in an easy to scan chart.



AG24 settings

- Name your gateways according to internal naming convention
- Assign Tags to allow for filtering across the dashboard

 Update Check-Ins as necessary (Increased check-in frequency will impact overall battery life)

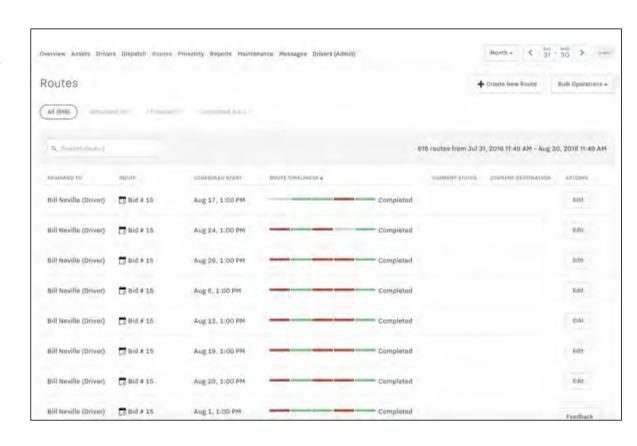


Routes

- Routes Overview
- Creating Routes
- Route Analysis
- Route Reports
- Dispatch
- Live Sharing
- Route Alerts

Routes Overview

- The Routes tab provides a high level overview of route performance
- See what vehicle or driver a route was assigned to and where they are in the route
- **Red** = route stop is **late**
- Green = route stop is on time
- Gray = route stop is skipped
- The paler colors indicate the route is in progress

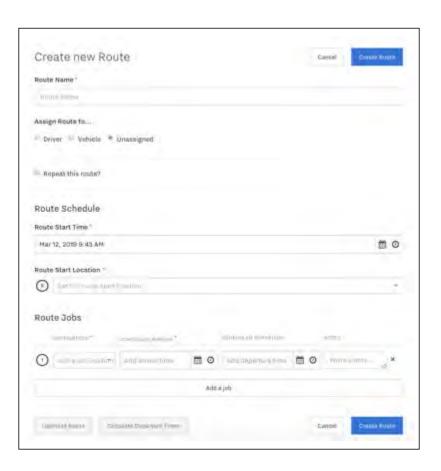


Creating Routes

Routes can be created/edited at any time and can be assigned to a specific driver or vehicle.

Routes can be configured to repeat, and locations can be added manually, or selected from Address Book locations.

The route job list will automatically sort in chronological order based on planned arrival times.

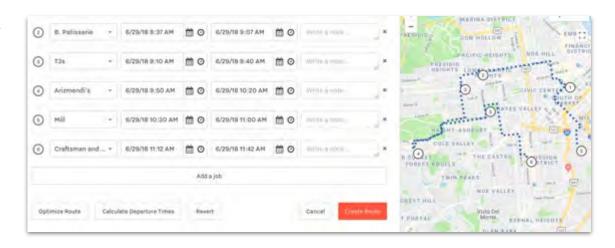


Route Optimization

Route optimization determines the order of route stops for the shortest distance traveled between stops in a route. Start and End locations will be fixed.

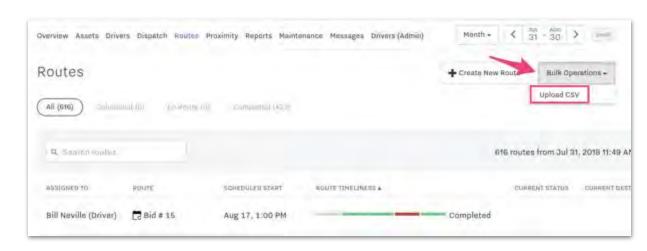
Can have unlimited jobs, but 'Optimize Route' button only work for up to 20 jobs.

'Calculate Departure Times' button uses past 72 hours of data for repeated routes.



Create Routes in Bulk

- You can upload a CSV file with up to 1,000 rows to create a large number of routes quickly.
- Look for the "Bulk Operations" menu from the Routes page in the Samsara Cloud Dashboard.
- Bulk uploading routes requires that you follow a set template to ensure that all of the correct information is provided to create routes, with some flexibility.

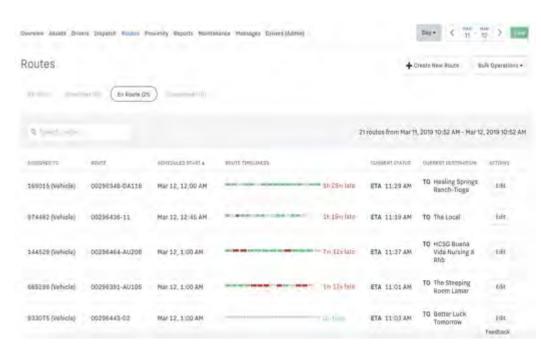


Route Name	Assigned Driver Upersons	Arragement Verhilder Materia	Stop Name	Non-Armed Time	Stup Departure Time	Shop Notes	Address Name	Latinada	Lampitude	Full Address
ice Cream Deliveries	driver_x		The same of	1859-01-19-06-45			Sarrairia			
ice Drain Beliveries	Moven, a		BHIRE.	200-02-03 (2-A)	2018-05-191000	Semest Scales	North.			
Un Cham Deliveres	distr_b		Settlers'	20179-02-28 08:45	2019-01-1919-00	Skillyer 7 states	Seption			
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Tour of San Francoun	Arres 20		Hery States.	2019-02-19-08-45	2019/02/10/05/00	Yake petures	Ferry Subdiver.			
Tour of San Franchico	striker_fr		Lamburd Street	2019-02-19-06-45	2019-02-19 10:00	Take pirtures	(ambied lime).			
Tour of San Francisco	Writer, Nr.		GMBM Cate Park	2019-02-19 12:46	2019-02-19 11:00	Take pictures	Golden Sani Park			
Bay Area Airport Fuel Deliveries	Wiles_C			2009/07/18 06:45		State State	Semant			
Bay Area Airport Fuel Deliveries	driver_c:		190	2019-02-29 07:45	2019-02-19 (8:00)	500 galons of funi.	170			
Bay Area Airport Fuel Deliveries	driver_c:		Gelfand International	2019-02-19 08-45	2019-02-19 09:00	300 galors of had	Daklard from attend			
Bay Area Airport Fuel Deliveries	Wriver_E		Migra County Algorit	2029-02-19 09-45	2018-02-19 10:00	700 gallows of fluid	Nicol County Aryont			
Bay Area Airport Fuel Delivering	disper_E		San Carlini Airport	2019-02-19 10:45	2018-02-19 11:00	400 gations of fuer	San Clarke: Airport			
Bay Area Airport Funt Delinerten	direct, (i		Tale Also Asystet	9019-03-35-13-45	0019-02-10-12-00	Also galleins of feat	Pales Albert Acquirt			

In Progress Routes

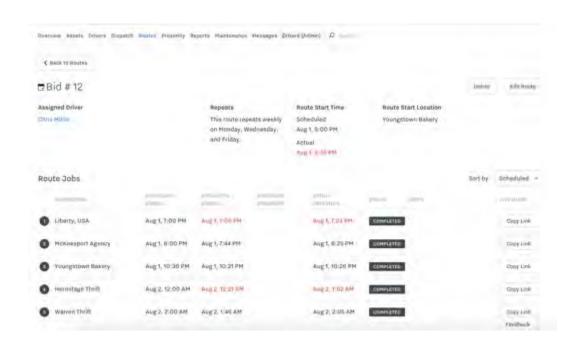
En Route tab shows routes that are currently in progress. You can view route timeliness based on the route's planned arrival/departure times and ETA to next location stop in the route.

- Route Timeliness Statuses:
 - *Scheduled*: The route stop has been scheduled at a future time or date.
 - *Completed*: Driver stopped in the address' geofence for at least 2 minutes.
 - *Late*: Driver is later than the scheduled arrival time, but no more than 1 hour* late.
 - *Skipped*: The driver is later than the scheduled arrival time by 1 hour* or more.
- All statuses are dynamic and require no driver interaction.



Analyzing a Route

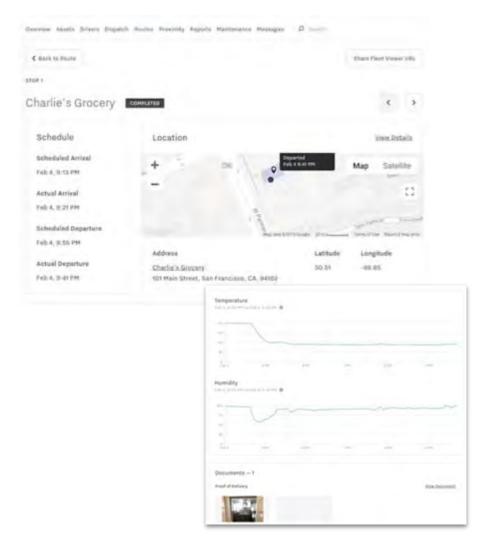
- Click into a route to view route details, or to edit/delete the route.
- Can see the scheduled/actual arrival and departure times for each route job.
- Late timestamps are highlighted in red.



Route Stop Detail

If you click into a Route Job, you'll see all of the details for that particular job, including:

- Timestamps: Scheduled & actual timestamps for arrival and departure events, so you know whether your driver arrived on time.
- Location: The name of the stop, alongside the full street address, latitude / longitude coordinates, and a map view of the associated geofence.
- Sensor Data (if using Samsara Environmental Monitors): A sensor data snapshot (starting 2 hours before the route's scheduled start time to the actual departure time of the stop) so you can assess transit conditions and confirm product quality.
- Documents: Links to Documents and thumbnail photos for any Documents submitted from the Route Stop in the Driver App.

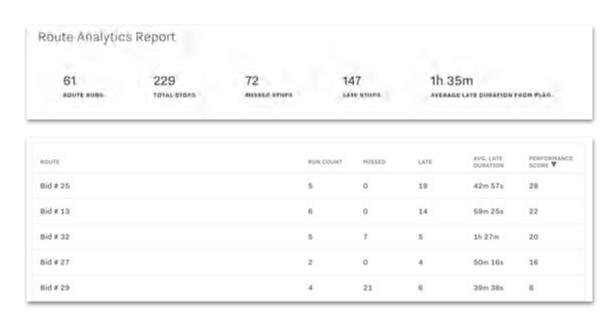


Route Reports

Recurring Routes Report

Fleet > Report > Route Analytics

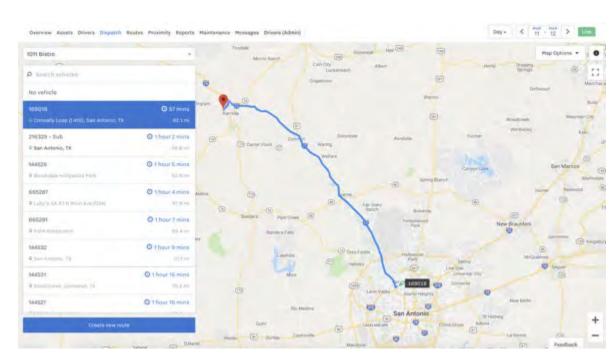
- Route Analytics report is used to gain analytics on a repeated routes over a period of time.
- See total number of routes that have been completed, total missed stops, and total late stops for a given time frame, or view analytics on particular route for a given time frame.



Dispatch

Dispatch

- See which vehicles are closest to a specific location, and create a new route for the vehicle.
- New routes will appear in the driver app under current routes.

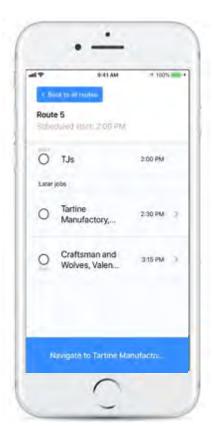


Review Routes from Driver App

- Use routes in the driver app to view current day's routes and scheduled routes for a future date.
- View the route details and use your device's navigation to get you to the locations in the route.



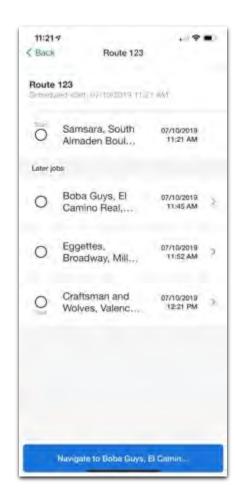


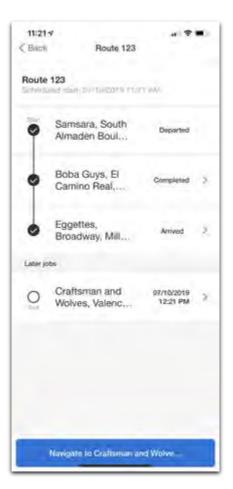


Route Stop Statuses

Your arrival and departure at/from a route stop will be automatically detected. Scheduled arrival times are shown next to each stop.

- **Departed** indicates you have left the start location.
- Arrived indicates you have completed your leg from previous location to current location.
- Completed is applied to the last location of the route, once the route is complete.



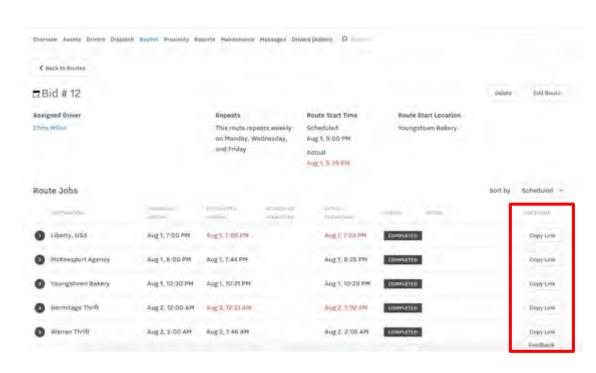


Live Sharing Route Jobs

Share a Live Share link with external users for details on a vehicle's location with respect to a specific route location stop.

The vehicle's location will only be available for the duration of time the vehicle is en route to the location.

After the vehicle departs from the location, the link stops tracking the vehicle's position.



Route Alerts

Route Stop Arrival Alert

Alerts > Configure > Route Stop Arrival

You can set up an alert to send out to specific contact(s) whenever a vehicle is X minutes away from arriving at a route stop.



Maintenance

Maintenance Status

Maintenance Logs

Schedule and Upcoming

DVIRs

Maintenance Alerts

Status

- Status page allows you to view the maintenance status of all your vehicles.
- View basic vehicle information and vehicle fault information.



Log

Show a list of previous log entries and create new ones.

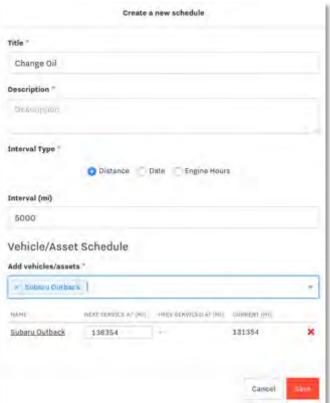
Open ended Log Entry From is utilized for logging completed work.



Schedule



- Fully customize your maintenance schedule based on:
 - Title & Description
 - o Interval Type & Quantity
 - o Vehicle
- Schedules can be edited or deleted as you see fit.



Samsara dashboard: maintenance

After the <u>Mechanic</u> documents and certifies the the defect is resolved, the status will change from **unsafe** to **resolved**.

The vehicle will need to be certified by the <u>Driver</u> at the next pre-trip/post-trip inspection.

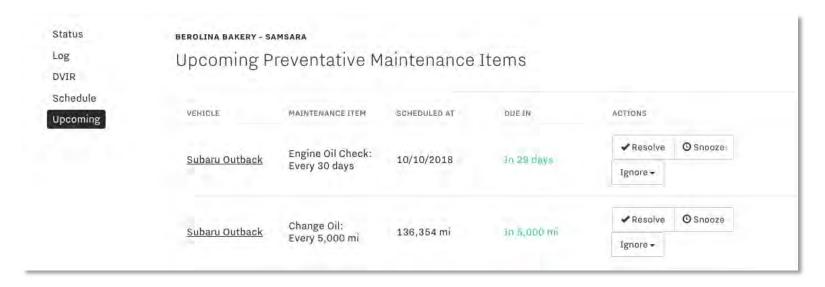


Upcoming Actions

Resolve signifies the work was completed and resets the counter

Snooze allows you to push out the due date

Ignore resets the counter or ignores it indefinitely



Samsara Dashboard: Maintenance

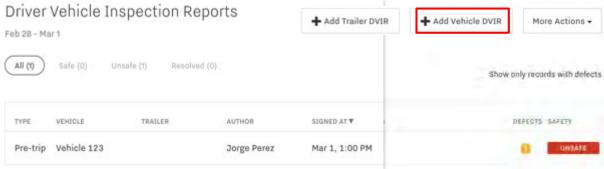
Completed DVIRs automatically sync to Maintenance page of the Samsara Dashboard



Greate DVIR

Maintenance: documenting a fix as resolved

- The unsafe DVIR is logged in the dashboard, and the mechanic can view and correct the issue.
- Once the defects has been resolved, the mechanic will document the fix by selecting "+Add a DVIR entry" on the DVIR top level page or from within the specific DVIR marked unsafe.
- Mechanic selects the correct vehicle to add DVIR entry, documents what the work that was done, marks "vehicle is safe to drive" and "previous defects are corrected" once the defect(s) have been resolved.





Maintenance dashboard: defect resolved

• In the dashboard you can see the resolved initial defect and the subsequent "Safe" inspections conducted by the <u>Mechanic</u> and <u>Driver</u>.

Driver Vehicle Inspec	tion Reports			+ Add Trailer DVIR	+ Add Vehicle DVIR	More Actions →
All (3) Subs (2) Instable (3)	o. ' o,				Show	only records with defects
	ATLEO AUTHOR	DISMED AT ♥	MECHANICIAGEAT	HECHANIC NOTES		DEFECTS SAFETY
Pre-trip Vehicle 123	Jorge Perez	Mar 1, 1:03 PM	P#F			SAFE
Mechanic Vehicle 123	Noelle Stewart	Mar 1, 1:02 PM		Replaced front right he	adlight on vehicle a	SAFE
Pre-trip Vehicle 123	Jorge Perez	Mar 1, 1:00 PM	Noelle Stewart			RECOLVEN

Maintenance dashboard: review of resolved defects

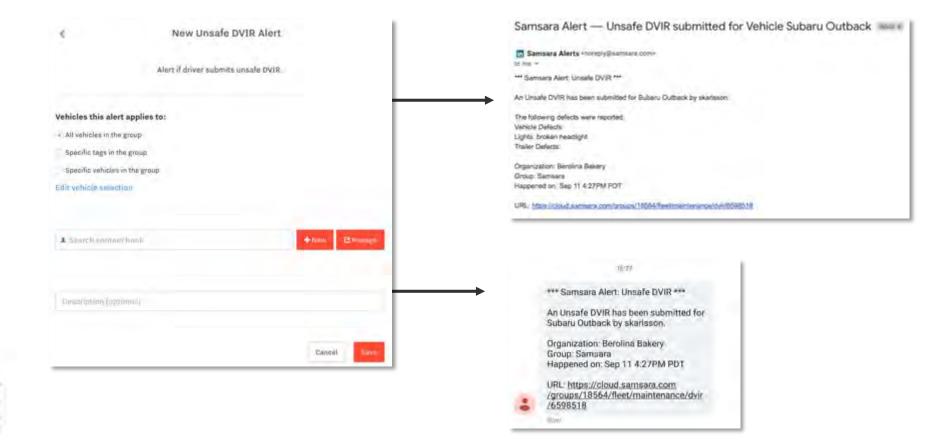
By selecting the resolved issue you can see:

- The impacted vehicle
- The nature of the defect
- Who made the various certifications and when



Maintenance Alerts

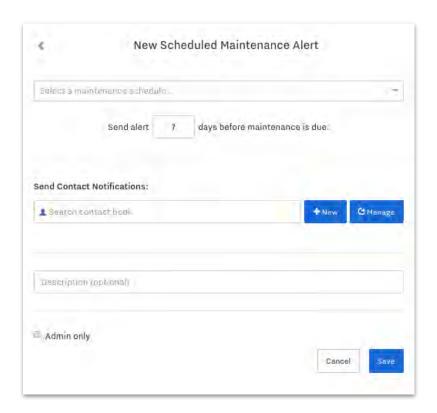
Unsafe DVIR Alerts



Scheduled Maintenance Alerts

Purpose: Alert when a vehicle is approaching a scheduled maintenance

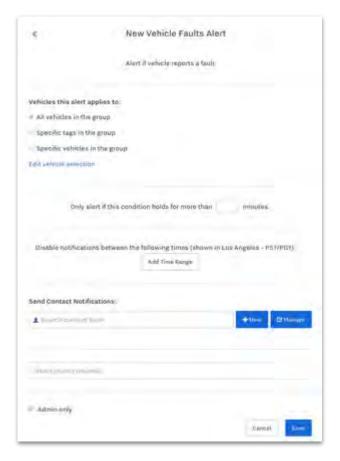
Configuration: Select scheduled maintenance (previously created in the schedule tab) and the amount of days before the maintenance is due to be alerted



Vehicle Fault Alerts

Purpose: Alert when a vehicle fault is triggered

Configuration: Select which vehicles you would like to see this alert for and how quickly in minutes you would like to receive this alert



Closing

Support

What's New

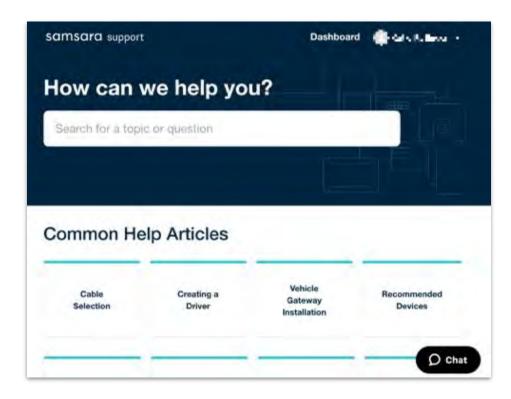
The Samsara Knowledge Base: https://kb.samsara.com/hc/en-us

Submit a support case through your dashboard. The more details you can provide in a case the better a support representative can assist you.

Support can also be reached 24/7 via phone or email:

- 415-329-6900 (US)
- 020 3965 0790 (UK)
- support@samsara.com

Support

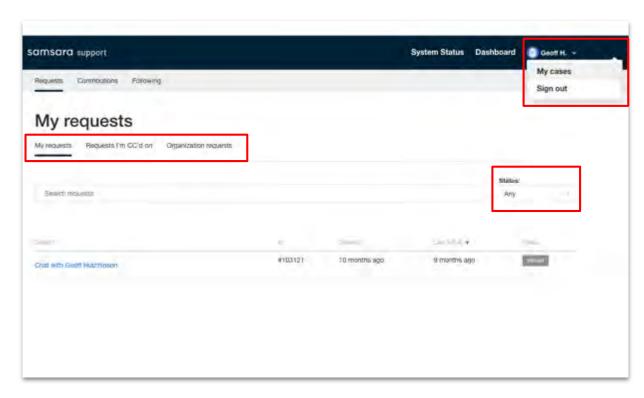


Support

View your open Support cases by clicking your name > my cases.

View your requests, requests you are copied on, and requests from your organization.

Use the status drop down to filter tickets by current status.



What's New

Stay up to date with the latest features by selecting **What's New** from the drop down of your login.

A red icon will appear above your login when a new feature has been released.

