

Safety Policy & Procedure Manual		Section: 1.0	Date: 10-14-2015
		Revision: 0	
Subject: Confined Space Entry Program			

Objective:

The purpose of LTR's Confined Space Program is to make employees aware of confined spaces and their dangers. **Under no circumstance will an LTR employee be allowed to enter a Permit Required Confined Space.**

Scope:

This program covers all LTR employees and contractors that maybe exposed to or involved in confined space entry.

Definitions:

According to 1910.146(b) a **Confined Space means a space that:**

1. Is large enough and so configured that an employee can bodily enter and perform assigned work; and
2. Has limited or restricted means for entry or exit (for example, tanks, vessels, silos, storage bins, hoppers, vaults and pits are spaces that may have limited means of entry.); and
3. Is not designed for continuous employee occupancy.

Permit-required confined space (permit space) means a confined space that has one or more of the following characteristics:

1. Contains or has the potential to contain a hazardous atmosphere;
2. Contains a material that has the potential for engulfing an entrant;
3. Has an internal configuration such that an entrant could be trapped or asphyxiated by inwardly converging walls or by a floor which slopes downward and tapers to a smaller cross-section;
4. Contains any other recognized serious safety or health hazard.

Entry means the action by which a person passes through an opening into a permit-required confined space. Entry includes ensuing work activities in that space and is considered to have occurred as soon as any part of the entrant's body breaks the plane of an opening into the space.

Confined Space Identification

LTR shall inform exposed employees by posting danger signs and conducting awareness training of the existence of and danger posed by the permit required confined spaces. A sign reading "**Danger Confined Space Entry by Permit Only**" or similar language will be used to satisfy the sign requirements.

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Contractors

All permit required work will be performed by a contractor. Contractors must adhere to all requirements of OSHA's Permit-required confined spaces regulation (1910.146). Contractors must submit their Permit-required confined spaces program to LTR Safety for review and approval. When contractor is performing confined space entry work for LTR on an LTR worksite or LTR owned property, contractor will submit the following to LTR:

1. Contractor will provide LTR with a copy of the training records for all of the contractor's employees to verify training requirements under 1910.146(g)(4) have been met.
2. A copy of all entry permits will be provided to LTR by the contractor.
3. Contractor will ensure procedures for summoning rescue and emergency services which shall be developed and implemented before confined space entry is made.