



SECTION 4

CHAPTER 22

PREVENTATIVE MAINTENANCE

Purpose To establish our expectations for a preventative maintenance program.

Scope Applies to all company equipment and operations.

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Requirements

It is the goal of the company to provide a safe workplace for all employees. To accomplish this goal we have adopted the following preventative maintenance program:

- An inventory of the company's machinery/equipment has been established and will be kept current. When new machinery or equipment is acquired, it must be added to the inventory.
- A preventative maintenance schedule has been established based on the manufacturer requirements and industry standards.
- Preventative maintenance performed on machinery or equipment must be documented and retained for the life of the machinery or equipment.
- Defects observed in machinery or equipment shall be reported to a supervisor, and must be repaired or replaced before being used again.