



SECTION 1

CHAPTER 14

STOP WORK AUTHORITY

Purpose

To promote a culture for employees to understand their responsibility and authority to slow down or shut down work that jeopardizes the safety of people, property or the environment.

Scope

This applies to all company employees.

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Stop Work Authority

Stop work authority training

Employees must receive stop work authority training before initial assignment. The training must be documented including the employee name, the dates of training and subject.

Authority to stop work

All contractors have the authority and obligation to stop any task or operation where concerns or questions regarding the control of HSE risk exist.

No work will resume until all stop work issues and concerns have been adequately addressed.

Any form of retribution or intimidation directed at any individual or company for exercising their right to stop work authority will not be tolerated.

Roles and responsibilities

Employees are responsible to initiate a Stop Work Intervention when warranted and management is responsible to create a culture where Stop Work Authority is exercised freely.

When a Stop Work Intervention is initiated it is to be documented and the report is to be reviewed by management or a HSE Coordinator.

When an unsafe condition is identified the Stop Work Intervention will be initiated, coordinated through a supervisor. The initiation will be in a positive manner, notify all affected personnel and supervision of the stop work issue, correct the issue, and resume work when safe to do so.

Prior to resuming work a follow-up meeting should be initiated and all involved persons should be satisfied with the corrections made concerning the Stop Work Intervention.
