



## **SECTION 3** CHAPTER 1

### **STANDARD DRESS AND GROOMING**

**Purpose** This chapter describes the policies concerning company dress and grooming requirements.

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**Scope** These regulations apply to all company employees who work or have access to field operations.

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## Standard Dress

### Purpose

This document describes:

- clothing requirements and restrictions
- how to deal with contaminated clothing

### Clothing requirements

Employees are required:

- to wear a sleeved shirt (standard half-sleeve length at minimum) and long pants **OR** coveralls
- to keep shirts tucked in to pants during working operations
- to wear Flame Retardant Clothing on oil or gas well sites
- to wear chemical resistant clothing when dangerous chemicals might be encountered

### Clothing restrictions

All clothing must fit snugly; it must not be loose or baggy.

All jewelry including rings, bracelets, necklaces, watches and earrings must be removed prior to entering work site.

**Exception:** Any necklace or bracelet used for medical alert purposes will be allowed when properly covered or secured. In this event, the employee must disclose this information to their supervisor.



**Dealing with  
contaminated  
clothing**

Promptly remove any clothing that becomes saturated with petroleum products or hazardous materials (e.g. as caustic or H<sub>2</sub>S fluid soaked clothing).

Decontaminate the contaminated clothing following the directions on the chemical's Material Safety Data Sheet.

*See Handling Hazardous Materials and Hazwoper for more information.*

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## Grooming Requirements

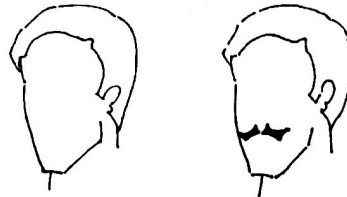
### Purpose

This document describes the grooming requirements for employees who may use respiratory protection or where H2S is present.

### Acceptable grooming

Facial hair can interfere with the face seal of respirator face pieces.

**Acceptable** styles are displayed here:



**IF** you work in areas where respiratory protection is required, **THEN** do **not** grow long hair, long sideburns, and/or long mustaches, beards or goatees. **Non-acceptable styles** are displayed here:

# GRAVITY



**FULL  
BEARD**



**GOATEE &  
NARROW MUSTACHE**



**GOATEE &  
WIDE MUSTACHE**



**EXTENDED  
SIDE BURNS**



**FU MANCHU  
MUSTACHE**



**WIDE  
MUSTACHE**